

APPLEDORE PARISH COUNCIL



Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on

7th January 2019 at the Village Hall, commencing 19:30hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 2nd January 2019

Mary Philo
Clerk to Appledore Parish Council

Agenda

1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft minutes

To agree the minutes of the meeting held on 3rd December 2018 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

The meeting to reconvene.

3. Finances

- I) Bank Accounts to be advised
- II) Income Received:
 - £ 398.66 EDF – Fit Payment Sept – Dec 2018
 - £ 29.04 Wayleave
 - £ 19.10 Public donations from the toilets
- III) Cheques raised since the last meeting:
 - £ 50.71 VR Sani-Co Winter Quarter
 - £ 105.00 Appledore Village Hall July – December 2018
 - £ 11.65 Pett Parish Council - one third December Mobil Phone and delivery charge
 - £ 922.03 December salaries

£ 167.20 HMRC - Third quarter paye

IV) Agreement of cheques to be drawn:

£ 59.90 M Philo Admin Costs: Room £30, Car £23.40, Stamps £2.90, copying £3.60 (vat 60p)

£ 9.12 Pett Parish Council one third January Mobile Phone Bill

£ 40.00 M Philo: Refund for data handler registration with Information Commissioner's Office

£ 58.50 T P Jones & Co LLP October to December 2018 payroll (vat £9.75)

£42.30 KCS Toilet Requisites (vat £7.05)

Salaries to be paid at the end of the month following receipt of time sheets

v) To consider whether to renew the Data Protection Officer renewal 1st April renewal.

VI) Ashford Borough Council has advised that the proposed council tax support grant is £853 and proposed concurrent functions grant is £1,050. Having reviewed the proposed budget, **to agree to set the precept at £26,000 per annum. Band D approx. £74.07 (tax base 351)**

4. **Planning** (details on all planning applications can be found on Ashford Borough Website)
Town and Country Planning Acts 1990 sch1/2010
I) Ashford Borough Decisions Advised:
 - a) 18/01563/AS – Old Mill, track from School Road to Heathside: Two storey rear extension – Permitted.
 - b) 18/01399/AS and 18/01400/AS Church of St. Peter and St. Paul: Dismantling and rebuilding of an external toilet and boiler room attached to the north side of the church tower – Permitted.II) New applications for A.P.C. to consider and vote on:
 - a) 18/01724/AS – 52 The Street: Erection of detached garage.
5. **To agree to renew the council's insurance with Zurich Municipal £446.81 – renewal date 27th January 2019**
6. **To agree to pay a share of the clerk's membership of Society for Local Council Clerks – share of £175.00 being £ 68.95**
7. **Highways and Byways**
 - a) Report on meeting of 13th December on traffic and speed surveys
 - b) any other issues
8. **Village Hall Report**
9. **Information for Councillors** (Not for decision at this meeting)
10. **Date of Next Meeting**
Monday 4th February 2019 19.30hrs in the village hall.