

# APPLEDORE PARISH COUNCIL



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**3<sup>rd</sup> September 2018 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 29<sup>th</sup> August 2018

Mary Philo .....  
Clerk to Appledore Parish Council

## Agenda

### 1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

### 2. Approval of Draft minutes

**To agree the minutes of the meeting held on 6<sup>th</sup> and 13<sup>th</sup> August 2018 (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

#### **At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

#### **The meeting to reconvene.**

### 3. Finances

- I) Bank Accounts and first quarters Report
- II) Income Received:

£ tbc      Public donations from the toilets total tbc

III) Cheques raised since the last meeting:

£192.63      Laser: second quarter toilets

£ 962.83      August salaries

IV) Agreement of cheques to be drawn:

£ 58.74      M Philo Admin Costs: Room £30, Car £23.40, stamps £1.34, disinfectant £4.00

Salaries to be paid at the end of the month following receipt of time sheets

- 4. Planning** (details on all planning applications can be found on Ashford Borough Website)  
Town and Country Planning Acts 1990 sch1/2010
- I) Ashford Borough Decisions Advised:
- a) 18/00808/AS Hornes Place Oast, Kenardington Road: Change of use and conversion of (barn) outbuilding into holiday let accommodation and construction of new timber framed 3-bay garage with storage above- Permitted.
- II) New applications for A.P.C. to consider and vote on:
- a) 18/00860/AS Manclark Cottage, Woodchurch Road: Proposed garage and store with games room/gym above replacing existing outbuildings
- b) 18/01096/AS Old Way 13 The Street: First floor extension to north elevation
- c) 18/01261/AS Heath Bungalow, Woodchurch Road: Proposed first floor and single storey rear extensions and demolition of side conservatory
- 5. To agree to contract Sani to provide two ladies sanitary bins with once a month collection £84.50 plus vat per year each.** No contract. To be reviewed in the spring for frequency  
Best practice
- 6. To agree to fund a mobile phone with finger print technology to comply with data protection requirements for the clerk with costs to be shared equally between Appledore, Iden and Pett Parish Councils.**  
Data Protection Regulations
- 7. To confirm continued agreement to the current financial regulations, media policy, grievancy policy, and disciplinary policy.** Policies can be viewed on the council website. The clerk has reviewed these and found them to be up to date.  
Best practice
- 8. To agree to acquire 3 defibrillator signs for the K6 to replace the telephone signs £20.30 plus vat each and delivery. Possibly new door pull sign £15.**  
LGA 1972 Mis s111
- 9. Highways and Byways**
- 10. Village Hall Report**
- 11. Information for Councillors** (Not for decision at this meeting)
- 12. Date of Next Meeting**  
**1<sup>st</sup> October 2018** 19.30hrs in the village hall.