

# APPLEDORE PARISH COUNCIL



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**8<sup>th</sup> January 2018 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 3<sup>rd</sup> January 2018

Mary Philo .....  
Clerk to Appledore Parish Council

## Agenda

### 1. Formalities

I) Establish Quorum.

LGA Act 1972 sch12, 12/28/45

II) Apologies and Reasons for Absence.

LGA Act 1972 sch12, 12

III) Declarations of Interest:

Code of Conduct

a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.

b) Requests for dispensations

### 2. Approval of Draft minutes

**To agree the minutes of the meeting held on 4<sup>th</sup> and 21<sup>st</sup> December 2017 (already circulated to councillors) as a true record.** (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

#### **At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

#### **The meeting to reconvene.**

### 3. Matters arising from the previous ordinary meeting (not already covered under another item and not for decision at this meeting)

### 4. Finances

I) Bank Accounts. 3<sup>rd</sup> Quarter financial figures presented and report available from the website under financial information <http://www.appledorepc.kentparishes.gov.uk/>

II) Income Received:

£ 29.08 South Eastern Power Networks plc: annual wayleave

£ 318.40 EDF Energy Customers plc: September to December Solar panel payment

£ 0.83 Natwest Bank: December interest

£ 0.72 Natwest Bank: November interest  
 £ 0.18 Natwest Bank: October Interest  
 £ 0.17 Natwest Bank: September interest  
 III) Cheques raised since the last meeting:  
 £ 14.50 Refund L Jenkins: Chairman's expenses: Trip to Lenham residential development  
 £ 20.00 Ferry Inn: Chairman's expenses: team building  
 £ 863.73 December Salaries  
 £ 240.00 Gibbs and Son: Grass cutting charge for 2017 of the areas around the public toilets, the in front of the recreation ground, council field and it verge (vat refund £40.00)  
 £ 20.00 Appledore Recreation Ground Management Committee: Room hire for defibrillator training  
 £92.85 South East Water: Toilets fresh water supply June to December  
 £49.00 HMRC: Paye for October to December 2017  
 IV) Agreement of cheques to be drawn:  
 £ 58.50 T P Jones & Co LLP: October to December payroll services (vat refund 9.75)  
 £ 27.00 Appledore Parish Magazine: Emergency Plan Flyer and delivery  
 £ 56.20 M Philo Admin Costs: Room £30, Car £23.40, Stamps £2.80  
 Salaries to be paid at the end of the month following receipt of time sheets  
 v) **To agree to set the precept at £ 26,000 for the financial year 2017 – 2018.** Band D homeowner would pay £ 76.92 per annum.

5. **Planning** (details on all planning applications can be found on Ashford Borough Website)  
 Town and Country Planning Acts 1990 sch1/2010  
 I) Ashford Borough Decisions Advised:  
 a) 17/01623/AS – Upton, Tenterden Road: Change of use of land for stationing a wheeled shepherd's hut for ecotourism - Permitted.  
 II) New applications for A.P.C. to consider and vote on:  
 a) **18/00015/AS – Fairwinds, Station Road: Proposed new vehicular access into Fairwinds**
6. **To agree to renew parish council insurance as at the 27<sup>th</sup> January 2018 with Zurich Insurance plc** (£ 418.04 including insurance premium tax) Cheque to be drawn upon agreement.  
 Local Authorities Order 2004
7. **To agree to renew the Clerk's membership of the Society of Local Council Clerks.** Appledore PC share £70.32.
8. **Training** – 16<sup>th</sup> January Minster on Sea – Dynamic Councillor; 8<sup>th</sup> February Ditton Community Centre - Governance Procedures and Transparency, 18<sup>th</sup> January Crowborough local Council Advisory Service seminar
9. **Highways and Byways**  
 I) Other highways issues including street lights, dip in road beside 46/48 The Street (Reference 317298), Old Way grass verge.
10. **Public Conveniences**
11. **Information for Councillors** (Not for decision at this meeting)
12. **Date of Next Meeting**  
**Monday 5<sup>th</sup> February 2018**, 19.30hrs in the village hall.