



## Minutes of the Meeting on 10<sup>th</sup> January 2017 at 17.30 hrs Appledore Village Hall

### Present

Cllrs: James Perkins (Chair), Helen Hennig, Lyndsey Jenkins, Jasmin Kellar, Charles Wilkinson, Chris Vane and Derek Winter.

In Attendance: Community Warden Jo Vos, P.C.S.O. Dan Smith and the Clerk Mary Philo.

Members of the Public: 6

### 1. Formalities

I) The council was quorate.

LGA Act 1972 sch12, 12/28/45

II) County Cllr. M Hill, Borough Cllr. M Burgess and Footpath Warden Ken Girkin.

LGA Act 1972 sch12, 12

III) Declarations of Interest and dispensations: None.

Code of Conduct

### 2. Approval of Draft minutes

**It was resolved to agree the minutes of the meeting held on 5<sup>th</sup> December 2016 as a true record.** Proposer: Cllr. Vane. Seconder: Cllr. Kellar.

LGA Act 1972 sch12,19.1

**The meeting was adjourned.**

### Public Questions

**BT K6 Phone box:** Following an enquiry, it was advised that the council had not been informed of any decision.

**Fourwents Crossroad/Griffin Cottages Footpath:** Further to the highways report, a member of the public commented that they believed that the residents there had agreed to forfeit land for the footpath in October 2005 and it was time to restart greater efforts to achieve this goal, with the parish council covering some of the costs. However, it was noted that it would be a very long process and the objective may be unattainable due to costs and regulations and furthermore, not supported by the majority of the parish as expenditure. Nevertheless, a resident had volunteered to make initial enquiries about costs.

**Planning Application for land behind the old surgery:** The owner advised that, in order to not lose the planning application fee, an amended design would be submitted but the owner confirmed that he would be prepared to work with the council on a masterplan should the site, alongside the council owned field, be approved for development in the Local Plan 2030.

**Report by Community Warden Jo Vos:** The Volunteer Support Warden (VSW) would be involved in similar work to the Community Warden: reporting issues such as fly tipping, projects such as safety talks and sign posting residents where to ask for help. They would work for at least 5 hours a week and did not need to live in the area. The pilot program for two VSW in the area had received a good response for volunteers and the Tenterden operator was still working. Wittersham were looking to share the costs of a VSW.

**Report by P.C.S.O. Dan Smith:** Thefts from sheds and outbuildings continued and residents were reminded to lock them. Speed awareness sessions had found that speeding continued. The next step would be speed enforcement sessions. He was requested to check on the Public Conveniences.

**The meeting was reconvened.**

- 3. Matters arising from the previous ordinary meeting** (not already covered under another item and not for decision at this meeting) None.

**4. Finances**

I) **It was resolved to set the precept for Appledore Parish Council for 2017 – 2018 at £26,000 for the year.** Proposer: Cllr. Jenkins. Seconder: Cllr. Wilkinson. LGF1992, s.41

II) **It was resolved that the reserve to be held is £7,500 and to note that ring fenced sums are £2840 for public convenience refurbishment and £2,000 towards costs with regard to the council field development.** Proposer Cllr. Winter. Seconded Cllr. Kellar.

Proper Practices Governance and Accountability

II) **It was resolved to transfer £10,000 into the reserve account from the current account.**

Proposer: Cllr. Vane. Seconder: Cllr. Wilkinson.

Proper Practices

IV) Income received:

£ 630.00 Refund from Recreation Ground Management Committee for overpayment on Grass Cutting Charge

£ 29.00 UK Power Network – Wayleave payment

£ 26.45 Public donations from public conveniences

£ 325.95 EDF FIT payment on solar panels

II) Cheques raised since the last meeting:

£ 92.42 South East Water 31<sup>st</sup> May to 2<sup>nd</sup> December 2016

£ 128.38 Southern Water (Waste) 1<sup>st</sup> June to 2<sup>nd</sup> December 2016

£ 13.95 Refund Helen Hennig: Graffiti remover for toilets

£ 726.70 December Salaries

II) Agreement of cheques to be drawn:

£ 13.05 Office Depot: Black ink

£ 91.02 Society for Local Council Clerks annual subscription (shared with Iden P.C.)

£ 23.49 Refund to M Philo: Large black ink and colour cartridge (shared with Iden P.C.) (HMRC to refund £3.91)

£ 47.54 M Philo: Administration costs – Room £30, Car £16.90, Stamp

£ 56.00 HMRC 3<sup>rd</sup> quarter paye payment

£ 48.75 J Harron: Payroll services

Salaries to be advised following receipt of time sheets

**5. Planning**

Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised: None.

II) New applications considered by A.P.C.:

**16/01755/AS Fairwinds (Blackmore Farm), Station Road: Demolition of existing store with a proposed detached 5-bedroom house. APC voted to unanimously to support.**

- 6. As the first Monday in May is a Bank Holiday the Annual Meeting of the Parish Council will be Tuesday the 9<sup>th</sup> May 2017.**

- 7. Following a discussion of the report, it was resolved to contract for the next financial year, Mike Cuerden as Appledore Parish Council internal auditor.** Proposer: Cllr. Jenkins. Seconded: Cllr. Winter.

8. **It was resolved to accept a second defibrillator and cabinet (free) from Kent Fire and Rescue to be located on the Public Conveniences and within the red K6 Phone Box, subject to confirmation that phone box can be adopted by BT.** Proposer: Cllr. Kellar. Seconder: Cllr. Hennig.
9. **It was resolved to take out annual insurance with Zurich Insurance Plc for one year as of 27<sup>th</sup> January 2016.** Proposer: Cllr. Hennig. Seconded: Cllr. Jenkins
10. **It was resolved that the council intended to work with Dr. Colledge on the development of a masterplan for the site, should both fields together be confirmed as an approved development site for the Local Plan 2030.**
11. Item deferred to the next council meeting, as the council wished to meet with the recreation ground committee first. The lack of volunteers to participate on voluntary bodies prompted the suggestion that the Village Hall Committee and Recreation Ground might merge, if legally possible.
12. **Highways and Byways**  
 I) Report by the Footpath Warden Ken Girkin: None.  
 II) Highways Report attached.  
 III) **It was NOT resolved to sign up for the Voluntary Warden Scheme proposed by Kent County Council.** No councillor would propose, second or support the vote.  
 IV) "20 is Plenty" – Initial information had been provided and a report would be made at the next meeting.  
 II) Necked Lights: It was advised that all necked amenity lights considered a safety issue had been assessed. None of those in Appledore had been considered a safety issue. An officer had been appointed to deal with the remaining ones: to remove them or pass them on to parish councils. The council would be contacted shortly.
13. **Public Conveniences**  
 The facility had passed the water inspection in December. The interior needed repainting and sponsorship was being considered to cover material costs and volunteers to contribute their labour. £38.46 had been collected from donations.
14. **Information for Councillors**  
**Drones:** A drone was currently flying in Appledore.  
 Armed Forces Covenant / Equal Opportunities Policy: agenda item for next meeting.  
 11<sup>th</sup> November 2018 end of the First World War Beacon Lighting: A previous Beacon had been lit on Mill Hill.  
 Queen's Tree: agenda item for next meeting  
 Queen's Sapphire Jubilee 6<sup>th</sup> February 2017  
 Overgrown salt bin on Tenterden Road junction: Cllr. Hennig to deal with.  
 Public attendance numbers: concern was expressed that numbers were low. However it was noted that numbers are large when the public wanted to complain.  
 Dog bin at Old Way: overflowing. Report to Ashford Borough Council.  
 Original Noticeboard: The board had been removed from site and was now restored. The council was requested to considered not putting it back in the same location. Item for next agenda.
15. **Date of Next Meeting**  
 Monday 6<sup>th</sup> February 2017, 19.30hrs in the village hall.