



## Minutes of the Meeting on 3<sup>rd</sup> October 2016 at 19.30hrs Appledore Village Hall

Present: Cllrs. James Perkins (Chair): Helen Hennig: Lyndsey Jenkins: Chris Vane: Derek Winter  
In attendance: Anthony Ralph – TG Designer Homes Ltd/ Presentation re Magpie Farm in Public Session.  
Members of the Public: 13. Tessa Knight – Acting Clerk

### 1) **Formalities**

- i) The Council was quorate
- ii) Apologies: Cllr. Jasmin Kellar: Cllr. Charles Wilkinson: Borough Cllr. Mick Burgess and Kent County Cllr. Mike Hill.
- iii) Declarations of interest and dispensations: None

### 2) **Approval of Draft Minutes**

**Following amendment it was resolved to agree the minutes of the meeting held on 5th September 2016 as a true record.** Proposer: Cllr. Chris Vane: Seconded: Cllr. Helen Hennig.

### **The meeting was adjourned**

### **Open Session**

**Magpie Farm:** Cllr. Perkins welcomed Anthony Ralph – TG Designer Homes Ltd. who proceeded to give a presentation on the application for five dwellings – Magpie Farm, The Street. Confirmed that all surveys had been carried out and matters concerning the environment had been returned with no comment. Numbers of residents who could be affected by the proposal were low in attendance, but those at the meeting expressed concerns regarding drainage. TG Designer Homes had been in discussions with Southern Water and confirmed that full approval in all aspects of engineering would need to be sought at all stages. The possibility of bore holes was discussed with a resulting issue to liability for maintenance. This would come under a management body to look after these and the communal shared grounds which would be borne by the residents. Further concern was raised regarding the drive with no passing places planned at present and low visibility from either end. TG Designer Homes considered adequate for provision of access for service/emergency vehicles. It was noted that no provision for a footpath had been allowed. Original number of dwellings had been reduced from six to five to counteract any of the above queries needing to be addressed. Cllr. Perkins (Chair) thanked Anthony Ralph for his presentation and responses to residents' queries.

**Red BT Telephone Box:** Member of the public asked if it was only charities and authorities who could purchase the telephone box for the stated £1. This was confirmed.

**Street Lighting:** Matter raised as to progress regarding ABC and lack of street lighting due to necked lights. Cllr. Hennig was able to report that further to the attendance of a Parish Forum and resultant discussions therein, an inspection was forthcoming and Cllr. Wilkinson would advise accordingly.

The meeting reconvened at 8.05.p.m.

3) **Matters arising from the previous meeting** (not already covered under another item): None

#### 4) **Finance**

##### i) **Bank Accounts as at 27th September 2016**

Current A/c (less outstanding cheques): £28,490.22

Reserve A/c: £10, 807.42

Total Funds: £39,297.64

External Auditor approved annual return. (copy available from <http://www.appledorekent.co.uk/>)

##### ii) **Cheques raised since last meeting :**

£100.00 : ABC : Heathside Noticeboard/Salt Bin – Solicitor fee for licence

£150.00 : Appledore Local History Society – Donation

£150.00 : Appledore Good Neighbour Scheme: Donation

£1,137.00 : Growth Rings C.I.C. – outstanding charge (HMRC to refund £189.50)

£833.60 : September salaries

##### iii) **Agreement of cheques to be drawn :**

£101.04 : British Bins – grit bin for Heathside (HMRC to refund £16.90)

£240.00 : PKF Littlejohn LLP – external audit fee (HMRC to refund £40.00)

£55.80 : M. Philo – administration costs : (Room £30 : Car £16.90 : Noticeboard spare keys £7.90 Envelopes £1).

£61.40 : HMRC 2nd Quarter Paye

£48.75 : Thirsk Payroll 2nd Quarter Fee

£19.70 : Kent County Council Commercial Services: toilet requisites and A4 paper

£11.89 : Office Depot - ink cartridge (HMRC to refund £1.98)

Salaries to be advised

#### 5) **Planning**

##### **Ashford Borough Council decisions advised:**

i) 16/01075/AS: **Land south of the Old Dairy:** Variation of Condition 2 on Planning Permission 15/00878/AS to change from render to man-made feather-edged weatherboard white – **Permitted.**

ii) 16/00702/AS: **Land adjacent Prospect House:** Construction of detached chalet – **withdrawn by applicant.**

##### **New Applications for APC to consider:**

i) 16/01303/AS: Listed Building Consent - **Court Barn, Court Lodge Road:** alteration to proposed scheme granted consent 15/00848/AS alterations to treatment of east elevation.

ii) 16/01317/AS: Planning Permission – **Court Barn, Court Lodge Road:** alteration to proposed scheme granted Listed Building consent 15/00848/AS alterations to treatment of east elevation. **APC voted to support the above two items enbloc.**

iii) 16/01328/AS **Magpie Farm, the Street:** demolition of existing dwelling, workshop and building. Erection of 5 (five) detached dwellings together with associated parking, garaging, access and landscaping. **The presentation by TDG had raised anomalies and concerns amongst the Council with issues such as lack of affordable housing/drainage/rights of way/village envelope, the latter being an area requiring urgent discussion. Cllr. Hennig (in the absence of the Clerk) to contact ABC – Simon Cole with a view to requesting deferment pending further consultation.**

#### 6) **Public Telephone Box 16/00279/INF**

BT letter of 22/09/2016 refers: with the 'phone facility being removed', the following options were to be discussed and actioned upon:

a) Agree to the removal of the telephone box: **Proposed: None**

b) Adopt the telephone box: Proposed: Cllr. Winter: Seconded: Cllr. Hennig – **It was unanimously**

### **resolved to adopt the telephone box.**

c) Object to the removal of the telephone box with comments: **objection recorded following the adoption of the telephone box – all in support of it remaining within the conservation area.**

### **7) Resilience Planning**

Cllr. Jenkins reported on the lack of support for this project. Proposed that Cllrs. Jenkins, Vane and Hennig, together with certain local residents would compile a scaled down version as opposed to the one presented by ABC. This could be updated on a regular basis by means, as an example, of the Parish Magazine whereby vital information could be relayed. Vote was deferred to next month's agenda.

### **8) Training and Development** Training available to cllrs:

An introduction to Finance: 4th October 2016 - non-attendance.

Finance Conference: 18th October 2016 - Cllr. Hennig to discuss with the Clerk.

New Councillor workshop/training: 12th November 2016 - non attendance

### **9) Highways and Byways**

i) **Report from Footpath Warden:** Ken Girkin. Footbridge on AT126B

Following research carried out it was construed that the bridge in question was in fact part of the Pluto Pipeline of WW II where it was run above ground in concrete cases if it crossed water drainage ditches. Support was requested for the maintenance of the existing 'bridge', with the possibility of a plaque in explanation, and also in relation to a new bridge for which monies in the sum of £1700 were available to allow the crossing of the 'Appledore Sewer'. It was agreed that Ken Girkin contact the local Appledore History Society for further discussion.

ii) **Speed watch:** Cllr. Hennig reiterated concerns regarding the flow of traffic and speeding issues, and requested that the matter be deferred to the next meeting before any definite decisions on purchase or non-purchase of devices be made.

iii) **KCC Highway Parish and Town Council Seminar:** 3rd November 2016. Cllr. Wilkinson would attend, however if at the time Cllr. Wilkinson was unable to go then Cllr. Hennig would take his place.

iv) **Noticeboard – Appledore Stores. It was unanimously resolved to donate £77 to Appledore Stores to refurbish the noticeboard.** Proposed: Cllr. Wilkinson: Seconded: Cllr. Vane. Cllr. Hennig offered to paint the woodwork.

v) **Other Highway issues:** Notification of footway repairs commencing 10th October 2016 for an approximate period of 4 (four) weeks. Notice and map outlining proposed area has been placed on the APC noticeboard.

### **10) Public Conveniences**

Cllr. Hennig reported on:

a) The broken cistern chain in the ladies toilet.

b) The concern about a possible leak in the storage cupboard.

c) Donation Box: Income of £146.74.

d) An e-mail of thanks had been sent to Mrs B. Gray for the excellent upkeep of the public conveniences.

### **11) Information for Councillors** (and items to be placed on next month's Agenda)

i) Appledore Good Neighbours Scheme - appreciation had been received for the recent donation.

ii) Parish Forum meeting report had been emailed to cllrs. by Cllr. Hennig

iii) Resilience Planning Item to be on the next agenda

iv) Speed watch item to be on the next agenda

v) Highways – Cllr. Hennig: '20's Plenty For Us' project. To be on the next agenda

### **12) Date of the next Meeting**

Monday 7th November 2016 at 19.30 hrs - Village Hall. The Meeting closed at 21.10 hrs