

APPLEDORE PARISH COUNCIL



Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on

Monday 5th December 2016 at the Village Hall, commencing 19:15hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 29th November 2016

Mary Philo
Clerk to Appledore Parish Council

Presentation by Romney Marsh Partnership about their plan to improve the economic situation of the area.

The new local area PCSO Dan Smith will be at the meeting.

Agenda

1. Formalities

I) Establish Quorum.

LGA Act 1972 sch12, 12/28/45

II) Apologies and Reasons for Absence.

LGA Act 1972 sch12, 12

III) Declarations of Interest:

Code of Conduct

a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.

b) Requests for dispensations

2. Approval of Draft minutes

To agree the minutes of the meeting held on 28th November 2016 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>)

LGA Act 1972 sch12,19.1

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

The meeting to reconvene.

3. **Matters arising from the previous ordinary meeting** (not already covered under another item and not for decision at this meeting)

None

4. **Finances**

I) Proposed budget for consideration with ring fenced funds and reserve (available on <http://www.appledorekent.co.uk>)

II) The external auditor had highlighted that the schedule of assets needed to be corrected to show cost value for the oak posts and all items donated should have a proxy value of £1.

III) Cheques raised since the last meeting:

£ 861.60 Salaries

£ 4412.20 Appledore Recreation Ground Management Committee grant for insurance and grass cutting

IV) Agreement of cheques to be drawn (including but not limited to):

£ 51.66 B Gray refund for padlocks, chains, bolts, hasps, handle, for public loos.

£12.90 Commercial Services: Toilet requisites (HMRC to refund £2.15)

£ 35.00 Information Commissioner: Data Controller Registration

£ 46.90 M Philo Administration Costs: Room £30, Car £16.90.

To be advised Salaries

5. **Planning** (details on all planning applications can be found on Ashford Borough Website)
Town and Country Planning Acts 1990 sch1/2010
- I) Ashford Borough Decisions Advised:
II) New applications for A.P.C. to consider and vote on:
16/01476/AS Cradlebridge, Moor Lane: Erection of 1 Polytunnel in line with existing polytunnels
6. **To agree the schedule of ordinary meetings to be as follows:**
Tuesday 10th January 2017, Monday 6th February, Monday 6th March, Monday 3rd April, Monday 1st May (Annual Meeting of the parish Council), Monday 5th June, Monday 3rd July, Monday 7th August, Monday 4th September, Monday 2nd October, Monday 6th November, Monday 4th December 2017. (Annual parish meeting to be held on 20th March 2017)
7. **Highways and Byways**
I) Report by the Footpath Warden Ken Girkin
II) All bags of salt/grit have been removed
III) Necked lights – the council is awaiting a reply from Ashford Borough Council.
II) Other highway issues
8. **Public Conveniences**
9. **Recreation Ground**
Discussion of way forward to work with Appledore Recreation Ground Management Committee.
10. **I)To agree to accept Kent Association of Local Councils and Kent Fire and Rescue offer of a free Defibrillator and indoor/outdoor cabinet. Response required by 9th December 2016.**
(The defibrillator and cabinet normally cost approx. £1680. Costs to the council are installation, est. £100, replacement of the pads and the electricity (same as running a light bulb) and insurance approx. £20 a year).
II) To agree a location for the defibrillator. (Possible locations the toilets, the red telephone box, the shop subject to owners agreement, the pub).
11. **I)To agree that Ashford Borough Council should action a housing need survey for Appledore.**
(No cost to the parish council).
II)To approve the letter to accompany the survey.

12. Information for Councillors (Not for decision at this meeting)

Telephone Box
Insurance renewal
Internal Auditor
Financial Regulations
Armed Forces Covenant

13. Date of Next Meeting

Tuesday 10th January 2017, 19.30hrs in the village hall.

14. Pursuant to section1) of the Public Bodies (Admissions Act) 1960, it was resolved that, because of the confidential nature of business transacted, the public and press leave the meeting during the consideration of: Annual Clerk's Review