



Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on

Monday, 3rd October 2016 at the Village Hall, commencing 19:30hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 28th September 2016

Mary Philo
Clerk to Appledore Parish Council

Agenda

1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Requests for dispensations

2. Approval of Draft minutes

To agree the minutes of the meeting held on 5th September 2016 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>) LGA Act 1972 sch12,19.1

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

The meeting to reconvene.

3. Matters arising from the previous ordinary meeting (not already covered under another item and not for decision at this meeting)

None.

4. Finances

I) Bank Accounts: as at 27 September 2016 current less outstanding cheques £28,490.22 and reserve £10,807.42. Total funds £39,297.64.

External Auditor Approved Annual Return. Copy available from <http://www.appledorekent.co.uk/>

II) Cheques raised since the last meeting:

£100.00 A. B. C. – Heathside Noticeboard/Salt bin solicitor fee for licence.

£150.00 Appledore Local History Society – Donation

£150.00 Appledore Good Neighbour Scheme – Donation
£1,137.00 Growth Rings C.I.C. – Outstanding charge (HMRC to refund £189.50)
£833.60 September Salaries

II) Agreement of cheques to be drawn (including but not limited to):

£101.04 BritishBins – Grit bin for Heathside (HMRC to refund £16.90)
£240.00 PKF Littlejohn LLP – External audit fee (HMRC to refund £40)
£ 55.80 M Philo – Administration costs: Room £30, Car £16.90, Noticeboard spare keys £7.90 and envelopes £1
£61.40 HMRC 2nd quarter paye
£48.75 Thirsk payroll 2nd quarter fee.
£19.70 Kent County Council Commercial Services: toilet requisites and A4 paper
£11.89 Office Depot – ink cartridge (HMRC to refund £1.98)
Salaries to be advised.

5. Planning (details on all planning applications can be found on Ashford Borough Website)
Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised:

16/01075/AS Land South of the Old Dairy: Variation of cond. 2 on planning permission 15/00878/As to change from render to man-made featheredged weatherboard white – Permitted.

16/00702/AS Land Adjacent Prospect House: Construction of detached chalet – Withdrawn by applicant.

II) New Applications for A.P.C. to consider:

16/01303/AS Listed Building Consent Court Barn, Court Lodge Road: Alteration to proposed scheme granted consent 15/00848/AS alterations to treatment of east elevation.

16/01317/AS Planning Permission Court Barn, Court Lodge Road: Alteration to proposed scheme granted listed building consent 15/00848/AS alterations to treatment of east elevation.

16/01328/AS Magpie Farm, The Street: Demolition of existing dwelling, workshop and buildings. Erection of 5 detached dwellings together with associated parking, garaging, access and landscaping.

6. Public Telephone Box 16/00279/INF

To respond to ABC letter of 22nd September 2016. It is expected that the phone facility will be removed irrespective of whether the box stays. **To agree to**

a) agree to the removal of the telephone box

b) adopt the telephone box

LGA 1972 Sect.111

c) object to the removal of the telephone box with comments.

7. Resilience Planning

Review. **To agree to fund approx. 550 copies of KCC emergency booklet to be delivered to all homes.** Proposer Cllr Jenkins

LGA 1972 Sect.142

8. Training and Development

An Introduction to Finance – 4th October 2016, 7pm to 10pm, £60, The Assembly Rooms New Romney: General finance for councils, budget, audit and best practice.

Finance Conference – 18th October 2016, 9.00am to 4.30 pm, £72.00, Tynham Village Hall

Sittingbourne: Speakers in the morning and finance workshop and training module in the afternoon.

Dynamic new councillor workshop and training – 12th November 2016, 9.00am to 12.30 noon, £72, Rusthall Parish Council Tunbridge Wells.

9. Highways and Byways

I) Report by the Footpath Warden Ken Girkin.

II) Speed watch.

III) KCC Highway Parish and Town Council Seminar 3rd November 9.30am to 1pm, Holiday Inn Ashford.

IV) Noticeboard on Appledore Stores

To agree to donate £ 77 to Appledore Stores to refurbish its noticeboard. Full cost £153.

Proposer Cllr Wilkinson.

LGA 1972 Section 137

V) Other highways issues.

10. Public Conveniences

11. Information for Councillors (Not for decision at this meeting)

Appledore Good Neighbours Scheme forwarded their thanks for the recent donation.

Parish Forum meeting report.

12. Date of Next Meeting

7th November 2016 at 19.30hrs in the village hall.