



## Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on  
**3<sup>rd</sup> April 2017 at the Village Hall, commencing 19:30hrs.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 29<sup>th</sup> March 2017

Mary Philo .....  
Clerk to Appledore Parish Council

### Agenda

#### 1. Formalities

- I) Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II) Apologies and Reasons for Absence. LGA Act 1972 sch12, 12
- III) Declarations of Interest: Code of Conduct
  - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
  - b) Requests for dispensations

#### 2. Approval of Draft minutes

To agree the minutes of the meeting held on 6<sup>th</sup> March 2017 (already circulated to councillors) as a true record. (Available on <http://www.appledorekent.co.uk>) LGA Act 1972 sch12,19.1

#### **At this point the meeting will be adjourned for the public session.**

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councillors may also report during the adjournment.

#### **The meeting to reconvene.**

#### 3. **Matters arising from the previous ordinary meeting** (not already covered under another item and not for decision at this meeting)

#### 4. **Finances**

- I) Bank Accounts
- II) Income Received:
  - £101.26 Public donations from public conveniences
- III) Cheques raised since the last meeting:
  - £841.10 March Salaries
  - £ 20.56 B Gray: refund for toilets maintenance and requisites (HMRC to refund £4.81)
  - £ 18.13 J Perkins: refund for new wooden posts for original council noticeboard
  - £ 12.00 B Gray: refund for keys for toilet cupboard (HMRC to refund £2.00)
  - £ 43.95 M Philo: refund for presentation gifts

£ 48.75 J Harron: Payroll Jan to Mar 2017

£ 72.60 HMRC: PAYE

IV) Agreement of cheques to be drawn:

£ 21.31 Office Depot: Large black ink (HMRC to refund £3.55)

£ 58.57 M Philo: Parish Meeting refreshments

£ 48.18 M Philo: admin costs – room, car, stamps x 2

Salaries to be paid at the end of the month following receipt of time sheets

**V) To agree Clerk's salary to be in line with scale point 22 as agreed by National Association of Local Councils and the Society for Local Council Clerks**

**5. Planning** (details on all planning applications can be found on Ashford Borough Website)  
Town and Country Planning Acts 1990 sch1/2010

I) Ashford Borough Decisions Advised:

16/00035/AS Sixty-Six Farm, Tenterden Road: Alterations to building approved under reference 16/0978AS to facilitate use as annex for dependent relatives – Permitted.

17/00056/AS Corner Cottage, Military Road: Single storey rear infill extension and new pitched roof to garage – Permitted.

17/00244/AS Park Farm School Road: Conversion of triple garage to holiday accommodation including the addition of 2 dormers to front elevation and 2 velux windows to rear roof slope – Permitted.

II) New applications for A.P.C. to consider and vote on:

**a)17/00375/AS 1 The Street: Part demolition, restoration and conversion, and extension to existing site to six residential units one of which will be a live/work unit.**

**b) 17/0059/TP Site of 1 Court Lodge Road: 5 scots pine (T34 -T38) - fell and 1 elder (T40) - fell.**

**6. Highways and Byways**

I) **To agree to obtain costings and procedural knowledge for all highways safety schemes within the next 6 months and to then hold a dedicated meeting to review each one in order to prioritise future highways work by the parish council. (A 3 month inhouse review of progress made)**

II) Refurbishment of Appledore Sign as one enters the village from the South at the Military Canal.

III) Refurbished Noticeboard header.

II) Other highway issues.

**7. Public Conveniences**

**8. To agree to write to our local MP to gain his support for the removal of business rates from public conveniences.**

**9. To agree to donate £200 to Appledore Local History Society towards a beacon on Mill Hill to be used for any future celebrations.**

**10. Information for Councillors** (Not for decision at this meeting)

Thank you letter from Air Ambulance.

BT Phone Box.

Defibrillators.

**11. Date of Next Meeting**

10<sup>th</sup> May 2017 Annual Meeting of the Parish Council, 19.30hrs in the village hall.